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2018-19 UNOPA General Meeting Minutes

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Approved as corrected by UNOPA on October 10th, 2018

Minutes of the

UNOPA GENERAL MEMBERSHIP MEETING

Tuesday, September 11, 2018, 11:51 a.m. – 12:32 p.m.

City Campus Student Union, Heritage Room

President, Kelsey Sims, called the meeting to order at 11:51 a.m.

Kelsey Sims spoke a few words in remembrance of September 11, 2001.

APPROVAL OF GENERAL MEMBERSHIP MEETING MINUTES FROM MAY 8, 2018

The minutes from the May 8, 2018 General Membership Meeting were emailed to the membership prior to the meeting. Jane Schneider moved to approve the minutes from the May 8, 2018 meeting as corrected. Seconded by Mary Klucas. Motion passed.

APPROVAL OF TREASURER'S REPORT

The May, July and August Treasurer's reports were emailed to the membership prior to the meeting. The May, July and August reports will all be filed for audit.

OFFICER REPORTS

Past President – Barbara Homer

UNOPA was awarded 1st place for our newsletter and tied for 1st place for the website at the annual NAEOP Conference. Judy Anderson and Jennifer Greenlee were presented with certificates for these awards.

STANDING COMMITTEE REPORTS

Career Development/Professional Standards Program – Lorraine Moon

UNOPA will host a brown bag session on Concur travel with Shannon Poppe as the presenter. The session will be held Tuesday, September 18, from noon – 1:00 p.m. in the Great Plains Room at the East Campus Union.

Membership – Mary Klucas

Mary reported that UNOPA currently has 48 members consisting of 5-New, 34-Active, 8-Retired and 1-Lifetime.

Mary also presented umbrellas and cell phone holders to the following new members: Amanda Lager Gleason (Biological Systems Engineering), Dana Abuswailem (Biological Systems Engineering), Leon Whitmore (Louise Pound Business Cooperative) and Sara Jeffrey (Staybridge Suites).

Ways and Means – Marissa Kemp

Marissa reported that the cost per spot in the parking lot is back down to \$20. UNOPA sold 65 spots opening weekend and 84 spots during the Colorado game, profiting UNOPA \$520 and \$672, respectively.

Marissa also encouraged members to volunteer at the parking lot for a chance to win a gift card.

UNOPA Notes – Judy Anderson

The September edition will be sent out this afternoon.

Employee Concerns – Jana Pillsworth-Wood

UNOPA is in need of members to serve on the Parking Appeals and Campus Rec Advisory Committees. Parking Appeals only meets if there is an appeal. You must be a Campus Rec member to serve on the Advisory Committee. Please contact Jana or Kathy Schindler if interested.

Outreach – Allison Casey

The 50/50 drawing collected \$41.00 (\$20.50 split) and the winner was Roddy Spangler. Roddy donated her portion of the 50/50 back to Huskers Helping Huskers. Prizes were also awarded to Sue Wesley (lunch bag and visor), Alycia Harden (lunch bag and stocking hat) and Dana Abuswailem (mug, candy and chapstick).

GUEST SPEAKER

Megan Patel, Program Coordinator for the Huskers Helping Huskers Pantry, was our guest speaker. The pantry opened in January 2017 as a result of a 2015 student survey that reported a significant number of students have food and shelter insecurity. Located on the 3rd floor of the City Campus Union, the pantry provides current Nebraska students an unlimited amount of food and hygiene items for free and/or resources related to food and shelter insecurity.

During her presentation, Megan presented the membership with what it means to have food and shelter insecurity, demographics and frequency of those using the pantry and popular items taken from the pantry.

More information on location, hours and where and what to donate can be found at pantry.unl.edu. Each month a Most Wanted Item of the Month is posted to the website. You may also request a bin to be placed in your office as a drop-off location for donations to the pantry. Please help get the word out to students about this great cause.

ANNOUNCEMENTS

Kelsey Sims announced that our next meeting will be on Tuesday, October 9. Nancy Myers from Human Resources will present on getting things done without authority. A parking lot sign-up sheet was also available at the check-in table.

Meeting adjourned at 12:32 p.m.

Submitted by: Alycia Libolt, Corresponding Secretary

Approved as corrected by UNOPA on November 13th, 2018

Minutes of the
UNOPA GENERAL MEMBERSHIP MEETING

East Campus Union, Arbor Suite

11:45a.m.-1:00p.m.

October 10, 2018

President, Kelsey Sims, called the meeting to order 11:50a.m.

APPROVAL OF GENERAL MEMBERSHIP MEETING MINUTES FROM SEPTEMBER 11, 2018

APPROVAL OF TREASURER'S REPORT FROM SEPTEMBER 2018

The September Treasurer's report will be filed for audit.

OFFICER AND COMMITTEE REPORTS

President-Kelsey Sims

Steppin for Gretchen walk on October 14th at Holmes Lake 1:00p.m.

Awards-LaRita Lang & Mikki Sandin

Award Nominations needed for the Floyd S. Oldt Awards

Workshop-Women's Self Defense Thursday, November 15th, 2018 1:30-4:30pm

Membership-Mary Klucas

74 members currently

Ways and Means-Roddy Spangler

Report that UNOPA has 298 parking spots sold, \$2,384. Members are encouraged to volunteer at the parking lot so we don't lose this fundraising opportunity.

Outreach-Alli Casey

Prizes for the 50/50 drawing were award \$17.50 to ticket 822.

Dairy Store prize winner-Darla Huff

Guest Speaker

Dr. Nancy Myers-Managing Sideways. Nancy had the group think about our personal brand, work relationships within our peers, both inside our department and across departmental lines. Creating meaningful ways to connect and influence sideways with our peer work relationships.

Meeting adjourned at 1:00p.m.

Submitted by: Lori Sorto, Recording Secretary

Approved as corrected by UNOPA on February, 2019

Minutes of the

UNOPA GENERAL MEMBERSHIP MEETING

Nebraska Champions Club

11:45a.m.-1:00p.m.

November 13, 2018

President, Kelsey Sims, called the meeting to order 11:58a.m.

APPROVAL OF GENERAL MEMBERSHIP MEETING MINUTES FROM OCTOBER 17, 2018

APPROVAL OF TREASURER'S REPORT FROM SEPTEMBER 2018

The September Treasurer's report will be filed for audit.

OFFICER AND COMMITTEE REPORTS

Outreach-Lainey Bomberger and Allison Casey

Prizes for the 50/50 drawing were award \$31 to ticket 595861.

Corresponding Secretary

Giving Tree-Cedars. Cedarskids.org/holiday

Jump in with Both Feet

UNOPA Annual Bosses and Floyd S. Oldt Awards Luncheon

Floyd S. Oldt Awards Presentation-LaRita Lang and Mikki Sandin

Floyd S. Oldt Boss of the Year Award Nominees

Dr. Mark Balschweid, **Dr. Dawn O. Braithwaite**, Kathleen French

Floyd S. Oldt Outstanding Staff Award Nominees

Brenda Ensor, **Wendy Kempcke**, Lisa King

Floyd S. Oldt Silver Pen Award Nominees

Lisa McConnell, Laurie Pettyman, Kathy Schindler

Guest Speaker- 2017 Boss of the Year

Catia Guerra-Child, Youth and Family Studies: El Salvador and education.

Meeting adjourned at 1:00p.m.

Submitted by: Lori Sorto, Recording Secretary

Approved as corrected by UNOPA on February 12th, 2018

Minutes of the
UNOPA GENERAL MEMBERSHIP MEETING

Union Ballroom City

11:45a.m.-1:00p.m.

December 11th, 2018

Lincoln East High School Singers Perform prior to meeting.

President, Kelsey Sims, called the meeting to order 12:12p.m.

Next month approve GENERAL MEMBERSHIP MEETING MINUTES from November 2018

APPROVAL OF TREASURER'S REPORT FROM November 2018

The September Treasurer's report will be filed for audit.

OFFICER AND COMMITTEE REPORTS

Secret Friends

Mari Greer now coordinates this.

UNOPA NOTES-Judy Anderson

UNOPA notes will be out tomorrow.

Outreach-Lainey Bomberger and Allison Casey

Prizes for the 50/50 drawing awarded to ticket Andrea Peterson. Baskets at tables given away in random drawing from sign in sheet.

Corresponding Secretary

Giving Tree gifts for Cedars due at noon tomorrow.

Barbara Homer (Immediate Past President) is retiring and her retirement party is Thursday, December 13th 3:00p.m.-5:00p.m. at the Regency Suite in the Nebraska Union City campus.

Meeting adjourned at 1:00p.m.

Submitted by: Lori Sorto, Recording Secretary

Approved as corrected by UNOPA on March 12th, 2019

Minutes of the
UNOPA GENERAL MEMBERSHIP MEETING

Regency Suite City Union

11:45a.m.-1:00p.m.

February 12th, 2019

President, Kelsey Sims, called the meeting to order 11:59a.m.

Approval of December 2018 General Membership Meeting Minutes. Motion to approve minutes as amended by Judy Anderson, seconded. Motion Passes.

President-Kelsey Sims: Joint Meeting with UAAD will be in April.

The January Treasurer's report will be filed for audit.

OFFICER AND COMMITTEE REPORTS

Past President/Bradley Munn: Barbara Homer- UNOPA members are eligible to apply for reimbursement up to \$100. Form available on UNOPA website. Barbara Homer is now retired so contact at bhomer56@gmail.com. To date received one request for reimbursement. February 15th is the deadline for reimbursements. Starting April 1, 2019 all reimbursements must be within 60 days of purchase.

UNOPA NOTES-Judy Anderson: UNOPA Notes has not received anything for February newsletter. If you have anything else, send to Judy Anderson by tomorrow. Some examples to send in for the newsletter are department information, charter week, and upcoming workshops. Monday, February 25th is the deadline for the March newsletter.

UNOPA notes will be out tomorrow.

Outreach-Lainey Bomberger and Amanda Lager Gleason

Prizes for the 50/50 drawing awarded to ticket Cathy Robertson. \$46 was collected. \$23 goes to Cathy Robertson and \$23 goes to Huskers helping Huskers.

Speaker Allyson Rickertson- Works at Cedars. Presented on importance of self-care.

Meeting adjourned at 12:54p.m.

Submitted by: Lori Sorto, Recording Secretary

Approved as corrected by UNOPA on April 9th, 2019

Minutes of the
UNOPA GENERAL MEMBERSHIP MEETING

Arbor Suite East Union

11:45a.m.-1:00p.m.

March 12th, 2019

President, Kelsey Sims, called the meeting to order 11:55a.m.

Approval of corrected February 2019 General Membership Meeting Minutes. Motion by Lisa King, seconded by Christine Franklin. Motion Passes.

President-Kelsey Sims: Joint Meeting with UAAD will be in April. Spring game is coming. The sign up has been sent out, Kelsey will send it out again. Please take a N150 pin from the table. Please send your nominations to Tonda.

The February Treasurer's report will be filed for audit. There were no questions.

OFFICER AND COMMITTEE REPORTS

Career Development_– Lorraine Moon / Debbie Hendricks

There are 2 workshops coming up. Both are open to all University employees.

April 16, Microsoft Workshop & May 8, Self Defense Workshop

Outreach-Lainey Bomberger and Amanda Lager Gleason

50/50 drawing awarded to Barb Homer. \$22.00 was collected. \$11.00 went to Barb Homer and \$11.00 went to Huskers helping Huskers.

Mardi Bonner won the book "Dear Old Nebraska U, Celebrating 150 Years"

UNOPA NOTES-Judy Anderson: Help support our newsletter, send some ideas or information to Judy! Some examples to send in for the newsletter are department information, campus events, and upcoming workshops. Monday, March 25th is the deadline for the April newsletter.

Speaker Kay Logan-Peters- Professor of Libraries, presented on her book The University of Nebraska-Lincoln, an illustrated history that is part of Arcadia Publishing's Campus History Series. Kay gave away one of her books by selecting a number. Jeanne Bonnet was the recipient.

Meeting adjourned at 12:46p.m.

Submitted by: Jana Pillsworth-Wood substituting for Lori Soto, Recording Secretary

Approved as corrected by UNOPA on May 14th, 2019

**Minutes of the
UNOPA/UAAD Joint April General Meeting
College of Business HLH 138
11:45a.m.-1:00p.m.
Tuesday, April 9th, 2019**

President Kelsey Sims calls meeting to order at 11:49a.m.

President-Kelsey Sims: Minutes from last meeting:

Approval of the March 2019 General Membership Meeting Minutes. Motion to approve minutes as corrected by Lainey Bomberger and seconded by Diane Wasser. Motion to approved minutes as corrected has carried.

Treasurers' report: The March Treasurer's report will be filled for audit.

UAAD President: Tony Lazarowicz: Joint letter UAAD and UNOPA submitted to Mike Zeleny and Chancellor Green. Presidents will serve on N225 committee as a direct result of the letter submitted. N225 strategy committee is meeting to discuss the aspirations to guide the next five years. Creating strategies to make sure staff voices are heard in each of those meetings.

UAAD Spring Event Series: April 17th last of power hour series. Dine and Dialog facilitated by Sara Weixelman and second part Rachel Wesley leading a workshop on ouch that hurts.

May 7th book discussion on taming your gremlin. Dr. Tammy Beck leading workshop about job crafting date and time tbd. See the UAAD website. UNOPA members are welcome to attending. Job crafting book is \$36 needed for workshop.

Big 10 Academic Alliance. Learning about other Big 10 staff and what their institutions and organizations run.

President Kelsey Sims: Submit last nominations for the executive board and return to Kelsey. Also accepting committee directors and members.

Welcome to guest speaker Donde Plowman Chief Academic Officer and Executive Vice Chancellor. N150 visioning. Leadership = the willingness to ACT.

Welcome to guest speaker Marco Barker Vice Chancellor, Diversity and Inclusion Diversity. Overview of past experience and vision for University goals.

Community service project Kelsey Buck UAAD: People's City Mission outreach activity providing outreach cards.

Diane Wasser announcement: Mary Guest is now President Elect for National Association. Will be installed in July. Third in Nebraska to be President. In order to provide funding a UNOPA member has made a quilt and raffle tickets are being sold. Raffle is July 1st. Kelsey will have a list of individuals who are selling tickets.

50/50 drawing: Huskers Helping Huskers Pantry. 910028 Winner Donelle Moormeier received \$22.00 which she donated back to the pantry.

Motion to close nominations for 2019-2020 executive board effective 5pm today by Jana Pillsworth-Wood and seconded by Lainey Bomberger. Motion carries.

Meeting adjourned at 12:54p.m.

Submitted by: Lori Sorto, Recording Secretary

Minutes of the
UNOPA GENERAL MEMBERSHIP MEETING
Rose Frolik Award Presentation
Willa Cather Dining Complex Red Cloud A
11:30a.m.-1:00p.m.
May 14th, 2019

Rose Frolik Award Presentation, Recognition of Past Presidents & Retirees, Installation of the 2019-2020 Board.

President, Kelsey Sims, called the meeting to order 11:55a.m.

Rose Frolik Award Presentation: "The Past, Present and Future of UNOPA".

The April general membership meeting minutes presented. Motion by Judy Anderson to approve the minutes as corrected. Diane Wasser seconded. Motion carried.

April TREASURER'S REPORT filled for audit.

2019-2020 Proposed Budget

Correct descriptions of line items. Budget amounts listed are ok. Motion to approve with description corrections by Cathy Robertson. Seconded by Jane Schneider. Motion carries.

OFFICER AND COMMITTEE REPORTS

Career Development/PSP-Debbie Hendricks

Earn PSP certificate. Recognition of individuals who have earned their PSP. Barbara Homer May 2018 and Jennifer Greenlee May 2018.

Ways & Means- Roddy Spangler and Marissa Kemp

Gift card drawings for parking lot volunteers. 30 total volunteers 15 of which were board members this past year raised over \$4,000. 2 winners- Jan Wassenberg and Debbie Hendricks.

Outreach-Amanda Lager Gleason and Lainey Bomberger

50/50 raffle drawing winner Debbie Hendricks received \$35.

Door prize drawing to award prizes of centerpieces and \$5 gift cards to Valentino's given to:

First	Last	Prize
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Mikki	Sandin	Gift Card
Donelle	Moormeier	Centerpiece
Alycia	Harden	Gift Card
Jaime	Long	Gift Card
Christina	Franklin	Centerpiece
Jennifer	Greenlee	Flower Packet
Debbie	Hendricks	Centerpiece
Steve	Taege	Gift Card
Deb	Green	Centerpiece
Michelle	Sullivan	Gift Card
Lori	Sorto	Gift Card
Marlene	Pyatt	Centerpiece
Carol	Wusk	Centerpiece
Jana	Pillsworth- Wood	Flower Packet
Marla	Nissen	Flower Packet
Greg	Nathan	Gift Card
Lois	Brinton	Centerpiece
Kathryn	Schindler	Gift Card
Jesse	Starita	Gift Card
Monica	Myers	Gift Card
Alicia	Arnold	Gift Card

Corresponding Secretary-Alycia Harden

Recognition of Past Presidents.

Recognition of retiree Barbara Homer.

Awards-Mikki Sandin and LaRita Lang

Presentation of awards. Annual Rose Frolik award nominees:

Judy Anderson, Alicia Arnold, Patricia Liedle, Pat Wemhoff

Winner: Patricia Liedle. Recipient of plaque, \$600, and Rose Frolik necklace.

Outgoing Board Recognition “Jump in with both feet”-Kelsey Sims

Certificates recognizing outgoing board and committee members.

Installation and Recognition of 2019-2020 Board –Mikki Sandin

Installation of President Jana Pillsworth-Wood and elected board members Lainey Bomberger, Alycia Harden, Christina Franklin, and Jamie Long.

Meeting adjourned at 12:42p.m. by Kelsey Sims.

Submitted by: Lori Sorto, Recording Secretary